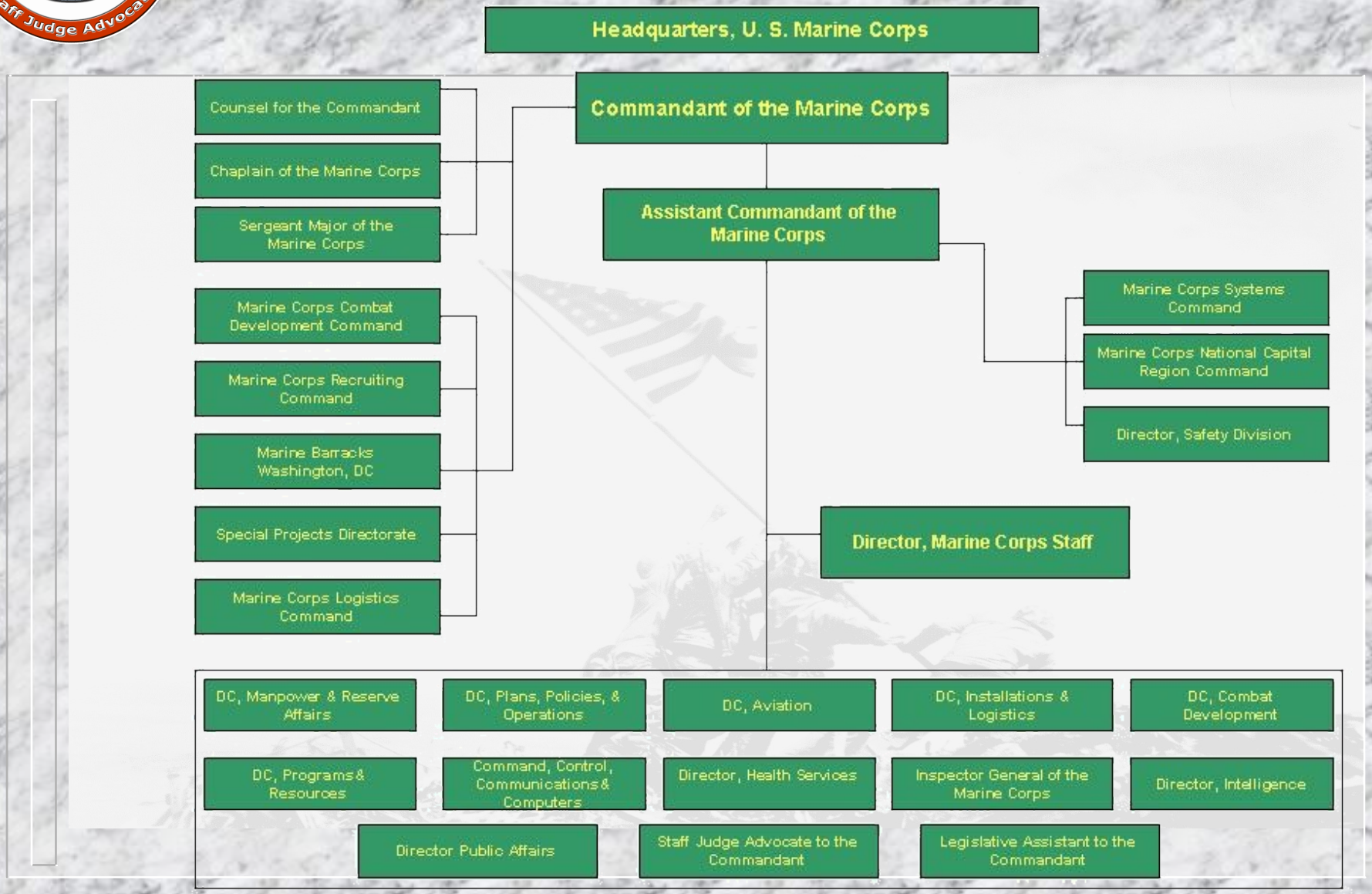
Judge Advocate Division

Maj Chris Carlson
5C840, 614-4250

Duties of Actions Officers…

Judge Advocate Division


Headquarters, U. S. Marine Corps
Commandant of the Marine Corps
Counsel for the Commandant
Chaplain of the Marine Corps
Sergeant Major of the Marine Corps
Assistant Commandant of the Marine Corps
Marine Corps Combat Development Command
Marine Corps Recruiting Command
Marine Barracks Washington, DC
Special Projects Directorate
Marine Corps Logistics Command
Marine Corps Systems Command
Marine Corps National Capital Region Command
Director, Safety Division
Director, Marine Corps Staff
DC, Manpower & Reserve Affairs
DC, Plans, Policies, & Operations
DC, Aviation
DC, Installations & Logistics
DC, Combat Development
DC, Programs & Resources
Command, Control, Communications & Computers
Director, Health Services
Inspector General of the Marine Corps
Director, Intelligence
Director Public Affairs
Staff Judge Advocate to the Commandant
Legislative Assistant to the Commandant

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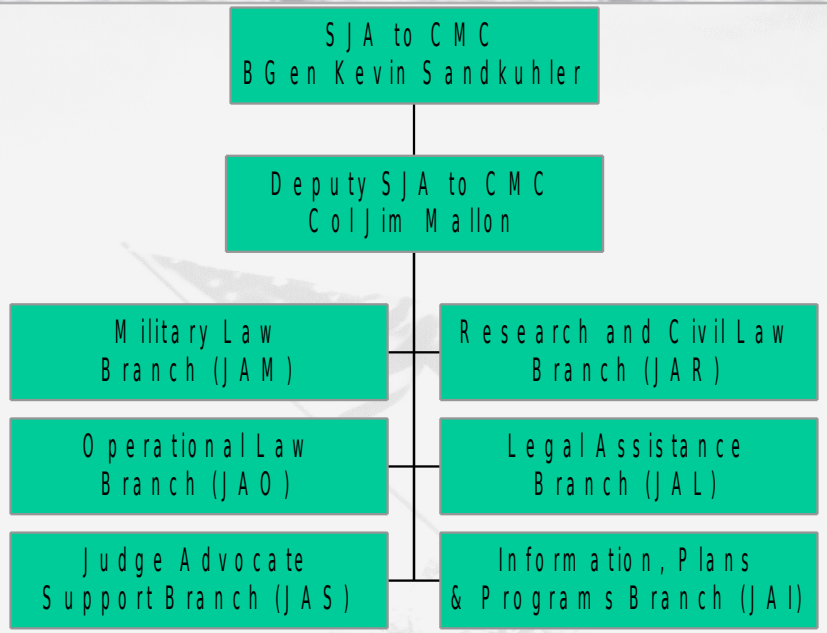
SJA to CMC
BGen Kevin Sandkuhler
Deputy SJA to CMC
Col Jim Mallon
Military Law Branch (JAM)
Research and Civil Law Branch (JAR)
Operational Law Branch (JAO)
Legal Assistance Branch (JAL)
Judge Advocate Support Branch (JAS)
Information, Plans & Programs Branch (JAI)

Mission: In coordination with the Counsel for the Commandant, advises and furnishes legal services to CMC and HQMC. Coordinates and supervises legal services provided to USMC commands.

Staffing - 50 (44 Marines)

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Military Law Branch (JAM)

LtCol Jeff Colwell, 5C840, 614-4250

- **Military Justice:**
  - Provides military justice advice to CMC and HQMC on significant cases involving Marines; prepares correspondence regarding military justice matters; provides advice to PERB, NC&PB, and BCNR; provides MCM and UCMJ input for changes; joint services committee member; coordinates with Navy OJAG code 20 and coordinates HQMC VWAP.

- **Officer Misconduct:**
  - Maintains Officer Discipline Notebook (ODN); screens all officer board results for adverse matter; monitors criminal proceedings involving officers; prepares officer administrative separation packages for M&RA and ASN(M&RA).

- **Officer Promotions:**
  - Prepares documentation to effect delay of promotions; prepares documentation in support of promotion or removal from promotion lists and advises CMC and SecNav.

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Research and Civil Law Branch (JAR)

LtCol Jim Carberry, 5C760, 614-2510

- **Military personnel law**
  - Promotions, separations and retirements, entitlements
- **Ethics/Standards of Conduct**
  - financial disclosure, gifts, fundraising, post-employment
- **General administrative and civil law matters**
- **Fiscal Law**
  - use of appropriated and nonappropriated funds
- **Law Library/Research**
  - HQMC and field activities

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International and Operational Law Branch (JAO)

LtCol Wendy Stafford, 5C760, 614-2793/6799

- Law of War **(Marine Corps Law of War Program)**
- National Security Issues **(Arms Control, Detainees)**
- Rules of Engagement & Domestic Use of Force Policy
  - Operations/Exercises & Training
  - Military Police & Security Forces
  - CBIRF
- Status of Forces **& Other International Agreements**
- Security Assistance**, Personnel & Unit Exchange Programs**
- Military Operations Other Than War
- Domestic Ops **& Support to Civil Authorities**
- Basic Operational Law Training **(BOLT)**
- Weapons Reviews & Non-Lethal Weapons

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Legal Assistance Branch (JAL)

Mr. Chris Rydelek, Henderson Hall, Bldg 29 – Rm 301, 614-3886

- Establish Marine Corps policy on matters relating to the support of family members, family law, citizenship and immigration, taxes, estate planning, and other civil law issues that relate to the personal legal interests of Marines
- Supervise and visit legal assistance offices aboard bases
- Coordinate a $9 million / year USMC tax service program
- Provide legal assistance services to HQMC community

Judge Advocate Division

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Judge Advocate Support Branch (JAS)

Maj Eric Kleis, 5C760, 614-3412

- Serve as community MOS sponsor
- Advise on 44xx recruiting, retention and career issues
- Manage legal education: LEP/SEP/CLEs
- Mission: To coordinate personnel support of active duty and Reserve judge advocates

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JAD or COUNSEL

JAD

- Military Justice
- Civil Law
  - Military Personnel Issues
  - FOIA, Privacy Act, EEO, etc.
  - All Title 10 Issues
  - Fiscal Law(Secondary)
  - Ethics/Standards of Conduct (Primary)

- Operational Law
- Legal Assistance

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JAD or COUNSEL

CL

- Business and Commercial Law
- Environmental Law
- Labor Law
- Fiscal Law (Primary)
- Ethics/Standards of Conduct (Secondary)

Judge Advocate Division

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DEPUTY – Col Mallon	*(703) 614-2737*
JAM – LtCol Colwell	*(703) 614-4250*
JAL – Mr. Rydelek	*(703) 614-1266*
JAR – LtCol Carberry	*(703) 614-2510*
JAO – LtCol Stafford	*(703) 614-2793*
JAS – Maj Kleis	*(703) 614-3412*